**Template for Submitting the Manuscript at “DESIDOC Journal of Library & Information Technology”**

Types of Manuscript (Research/ Review/ Short communication/ Research notes)

Title of Paper in Title Case

*(The first letter of each word in the title should be capitalized except for certain small words like “a,” “the,” and “of.”, etc)*

First Author#\*, Second Author$, Third Author#, and Fourth Author!

#Affiliation [Department/ Institute/ Organization, City – Postcode, County]

$Affiliation [Department/ Institute/ Organization, City – Postcode, County]

!Affiliation [Department/ Institute/ Organization, City – Postcode, County]

\*Corresponding Author’s E-mail: xyz@gov.in

**ABSTRACT**

An abstract of about 150-200 words for research & review articles, and about 100 words for short communications should be provided in concise and factual manner. The abstract should state briefly the purpose of the research, the principal results, and major conclusions. It should attract the reader to looking further into the paper. Any undefined abbreviations and references should be avoided.

**Keywords:** Keyword1; Keyword2; Keyword3; Keyword 4***(****4-6 keywords in running case like – Digital library; Knowledge management, etc. separated by semi-colon (;) which will be used for indexing purpose, use British spelling and avoid general and plural terms and multiple concepts).*

***Subdivision - numbered sections***

Divide your article into clearly defined sections. Each subsection should have a brief heading. Each heading should appear on its own separate line.

# 1. INTRODUCTION

State the objectives of the work and provide an adequate background, avoiding a detailed literature survey or a summary of the results. This gives background to the topic and research already done and the need for this research in short. Introduction orients the reader to the contents of the paper. A well written introduction draws the attention of the reader and establish the tone, subject and its limitations.

Typescripts required for consideration in the journal are:

* **Research Articles** (Technical contents: **3000** words) are expected to contain original research findings in a clear and concise manner. Papers reporting theoretical, laboratory, and field test results are also considered for publication.
* **Review Articles** (Technical contents: **5000** words) are expected to survey, integrate, and critically examine new information accumulated in recent years in a particular subject field. A theme-based topic relevant in the area defence science & technologies.
* **Short Communication/ Research note** (Technical contents: **2000** words) are normally brief reports or technical notes on the progress of ongoing research and/or an application.

State the objectives of the work and provide an adequate background, avoiding a detailed literature survey or a summary of the results. This gives background to the topic and research already done and the need for this research in short. Introduction orients the reader to the contents of the paper.

**2. MATERIAL AND METHODS**

Provide sufficient detail to allow the work to be reproduced. Methods already published should be indicated by a reference: only relevant modifications should be described. Discuss Materials, Experimental setup and Instrumentation related to your research.

**2.1 Sub Heading 1**

Each subsection should be given a brief heading. Each heading should appear on its own separate line.

*2.1.1 Subsection 1*

Table 1.

|  |  |
| --- | --- |
|  |  |
|  |  |

Tables should supplement and should not duplicate the information contained in the text. Tables should be explicitly referred to in the text in numerical order with brief titles. Column headings should be brief, bold and the units of measurement should be placed below the headings in parentheses. All Tables should be available with captions. Maximum Five-Six (5-6) Tables are allowed in a manuscript.

2.1.2  *Illustrations*

All figures (charts, diagrams, line drawings, and photographic images) should be of good quality, preferably in TIFF format. Make sure all necessary files have been uploaded/attached separately. All figure captions are available. Illustrations should be numbered in order of their occurrence in the text with Indo-Arabic numerals (e.g. Fig 1) and should have short descriptive captions.

Scanned/Xeroxed images reproduced poorly need not be included. Illustrations taken from other publications must be acknowledged. Maximum Six (6) figures are allowed in a manuscript.

*2.1.3 Special Items*

When chemical/mathematical equations are used in papers, these should be legible. Use of MathType software (preferable) or other similar software that allows the creation of mathematical notations is encouraged.

Reference to the equations in the text should be abbreviated as Eqn (1), Eqns (5-7), etc.

**3. RESULTS/ OUTCOMES**

The results should be clear and concise.

**4. DISCUSSION**

This should explore the significance of the results of the work, not repeat them. A combined results and discussion section is often appropriate. Avoid extensive citations and discussion of published literature.

**5. CONCLUSIONS**

The main conclusions of the study may be presented in a short conclusions section, which may stand alone or form a subsection of a discussion or results and discussion section.

**REFERENCES**

Journal follows its own Reference Style, please adhere to the same. The references should be latest, adequate and accurate

Examples:

**Journal Article**

1. Brown, S.J. & Duguid, P. Balancing act: How to capture knowledge without killing it. Harvard Business Rev., 2000, **78**(3), 73-80.
2. Kumbhar, Rajendra. Academic library’s responses to the emerging trends in higher education. DESIDOC J. of Lib. & Inf. Tech., 2014, **34**(6), 477-85. DOI: https://doi.org/10.14429/djlit.34.6.6878

**Book/Monograph**

1. Lancaster, F.W. & Warner, Amy. Intelligent technologies in library and information service applications. Information Today, Inc., Medford, NJ, 2001.

**Chapter from a Book**

1. Gupta, Dinesh K. A focus on customers: Imperative for managing quality in library and information services. In Delivering service quality: Managerial challenges for the 21st century, edited by M. Raghavachari & K.V. Ramani. Macmillan, New Delhi, 2000, 401-06.

**Conference Paper**

1. Huggett, Sarah & Lau, Georgin. Metrics in research evaluation. In 10th International CALIBER 2015: Innovative Librarianship: Adapting to Digital Realities, 12-14 March 2015, Shimla, HP. 2015. pp. 12-20. http://ir.inflibnet.ac.in/bitstream/1944/1841/1/2.pdf (accessed on 15 April 2015).

**Report**

1. Birkler, John; Smith, Giles; Kent, Gleen A. & Johnson, Robert V. An acquisition strategy, process, and organisation for innovative systems. National Defence Research Institute, RAND, USA, 2000. RAND-MR-1098-0SD.

**Standard**

1. Bureau of Indian Standards. Quality management and quality assurance standards, Part 3: Guidelines for the application of 180 9001:1994 to the development, supply, installation and maintenance of computer software (first revision). BIS, New Delhi, 1997. 32 p. 18/IS0: 9000-3 (Part 3)-1997.

**Thesis/Dissertation**

1. Dutta, Nandini. Changing ethos of library service in the new environment: A study of select special libraries in Delhi. University of Delhi. 2012. PhD Thesis. 372p. URI: http://hdl.handle.net/10603/28343

*(For more referencing style, please visit journal’s website)*

**ACKNOWLEDGEMENT**

Due credit should be given to Funding Agency and other associated who are directly or indirectly involved in the research work.

**CONTRIBUTORS**

Prof./ Dr./ Mrs./ Mr. ---------------- [Give details of all the contributors associated with the research paper. Details should be limited to Qualification, Affiliation, Area of Research, Individual contributions in the study is also need to be mentioned.